

	Item	Update	Actions and recommendations	Who
	Date of Meeting	4 <sup>th</sup> August 2021		
1.	Attendees and apologies			
	Present:	Cllr Richard Britton – Wiltshire Council (RB) – Chair Cllr Ian McLennan – Wiltshire Council (IM) Cllr Andrew Oliver – Wiltshire Council (AO) Cllr Rich Rogers – Wiltshire Council (RR) Elaine Hartford – Alderbury Parish Council (EH) Bev Cornish – Downton Parish Council (BC) Gill Sowerby – Grimstead Parish Council (GS) Steven Cocking – Idmiston Parish Council (SC) Geoff Hewson – Landford Parish Council (GH) Lainey Barker – Lavertsock & Ford Parish Council (LB) Trudi Deane – Lavertsock & Ford Parish Council (TD) Colin Berry – Odstock Parish Council (CB) Richard Parsons – Odstock Parish Council (RP) Maria Penninton – Whiteparish Parish Council (MP) Charles Penn – Winterbourne Parish Council (CP) Graham Axtell – Wiltshire Council (PS)		
	Apologies:	Cllr Richard Clewer – Wiltshire Council (RC) Cllr Zoe Clewer – Wiltshire Council (ZC)		



2.	Notes of last meeting			
		The minutes of the previous meeting were agreed at the Southern Wiltshire Area Board meeting on the 11 <sup>th</sup> March 2021.	That the update is noted.	Area Board
		The Southern Wiltshire Area Board minutes can be found at:		
		https://cms.wiltshire.gov.uk/ieListDocuments.aspx?Cld=170&M ld=13214&Ver=4		
3.	Financial Position			
		As a result of the administrative boundary review the annual Southern Wiltshire CATG budget allocation has received an increase in funding of £2,496 per annum. The annual allocation for the group now stands at £16,172.	That the update is noted.	Area Board
		There is currently £26,033 still unallocated.		
4.	Top 5 Priority Schemes			
a)	Issue No: <u>13-19-1</u> Odstock PC Nunton Footway Improvement	Revised designs have been prepared in consultation with the Parish Council (PC) which avoid the need to relocate any of the BT and SSE telegraph poles. The estimated revised cost of the scheme is £49,000.	submission of a bid to the	
		The scheme will need to be progressed via a bid to the Substantive CATG fund. There is no fixed contribution expected from the CATG/PC but the more funding that can be allocated the greater the chance of a bid being successful.		Area Board
		The PC have confirmed that they would be prepared to contribute £7,000 towards a substantive bid. Typically, a CATG	Bid to be submitted to the Substantive CATG fund.	PS



		would match fund a PC contribution when submitting a bid to the Substantive CATG fund.  Bids to the Substantive CATG fund need to be submitted by 17/09/2021.  The group to determine if they wish to support the submission a substantive bid to progress this scheme and if so, determine the		
b)	Issue No: 13-20-5 Winterslow PC Weston Lane Speed Limit Review	level of funding they wish to commit to a bid.  The group has agreed to progress a speed limit assessment at a cost of £1875 to CATG and £625 to Winterslow Parish Council. With the easing of the national lockdown the speed limit assessment can now be progressed.	Prepare brief for speed limit assessment and issue to Atkins.	PS
(c)	Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.	Notes of a meeting held in November 2020 to discuss ongoing concerns around the increased use of Milford Mill Road by vehicular traffic and HGVs were circulated with the notes for the previous meeting. Updates on the actions identified in those notes are attached at <b>Appendix 1</b> for information.  Design work on signage improvements to commence.	That the update is noted.	CATG
d)	Issue No: 13-21-4  Laverstock & Ford PC Request for additional waiting restrictions in Church Road to help address school run parking problems.	The request specifically seeks for the introduction of No Loading At Any Time (NLAAT) restrictions to back up the existing No Waiting At Any Time (NWAAT) restrictions which on their own do not prevent school run parking from legally being able to take place.  Whilst NLAAT restrictions could be introduced to back up the NWAAT restrictions present, this alone will have a very minimal impact in addressing school run parking problems due to the limited amount of NWAAT restrictions present in Church Road.	The group agreed to make this scheme a Top 5 Priority to allow design work on the introduction of additional waiting in Church Road to commence.  Meeting with local Elected Member and Parish Council to be arranged to discuss potential waiting restriction options.	PS



		More extensive restrictions would need to be introduced into Church Road to address the school run parking problem. The design of these restrictions would need to be taken forward in partnership with School Travel Working Group and local residents.		
e)	Issue No: 13-21-7  Downton PC Request for the investigation of alterations to an existing signpost in The Borough to enable the deployment of a SID	The PC would like to use The Borough as a location for a SID. It originally understood that an existing post on one of the Borough Greens could be extended to enable a SID to be placed above existing signs; however, more recently it has been confirmed by Wiltshire Council that the post is currently not suitable for extending due to the number of existing signs on it. Extending the post to accommodate a SID would likely make the sign assembly unsafe (because of wind loading on the sign) and the SID would be located too high to be considered safe and effective.  The PC would like to further explore whether the existing post could be used to avoid installing another post and as there are school Wig Wag lights on the post powered by an electricity supply, whether the power supply could be used as a power source for the SID whilst it is in situ. The number of signs on the current pole will also need to be reviewed as one may need to be removed to provide enough room for the SID.  In line with Wiltshire Council's practice note on the deployment of SIDs the Street Lighting Team will need to advise whether the existing post could be used to accommodate a SID and provide a power supply for it. Officers to work with the PC and Street Lighting Team to determine whether this is possible and if so, what changes would be required to the existing post. Outcome to reported back to a future meeting of this group alongside a potential request for funding.	BC advised the group that the PC were seeking to fund this scheme in their entirety but were concerned that the volume of traffic travelling along The Borough a battery powered SID would quickly be drained of it is charge and, along with a desire to avoid a proliferation of signposts, were seeking to make use of the existing signpost and the power supply within it.  The group agreed that this scheme should be made a Top 5 Priority to enable the investigation work to take place.  Issue to be raised for discussion with the Council's Street Lighting Team.	PS



5.	Other Priority schemes			
a)	Issue No: 13-20-3  Laverstock & Ford PC Measures to improve compliance with 40mph speed restriction on the A345 in the vicinity of Mynarski Close.		That the update is noted.	Area Board
b)	Issue No: 13-20-16  Laverstock & Ford PC  London Road, Salisbury  Request for crossing point	The pedestrian crossing assessment was undertaken in June 2021. The results were received from the contractor week commencing 19/07/2021. Formal assessment report to be written and circulated recommending potential improvements that could be made to aid pedestrians crossing at this location. However, the overall number of crossing movements recorded during the survey are below the threshold at which the provision of formal crossing facility (Zebra of signal controlled) would be considered.	That the update is noted.	Area Board
c)	Issue No: 13-21-1  Whiteparish PC Hop Gardens – New Street Nameplate	Order for replacement street nameplate raised in May 2021. Ringway are awaiting delivery of sign from supplier to allow installation works to take place. Ringway to be chased to	Chase contractor to undertake works.	PS



d)	Issue No: <u>13-21-2</u>	Works order to install new NAL socket and 4m post in New Road	That the Area Board approves the	Area
		and replace existing sign post in Pound Hill currently being	allocation of £187.50 to allow this	Board
	Landford PC	prepared by Signage Team and will be issued in August 2021.	work to be undertaken.	
	Various Locations			
	Signpost improvements to	A request to replace an existing signpost in <b>Sherfield English</b>		
	enable the deployment of a SID	Road to accommodate a SID sign has also been received. The		
		estimated cost replacing the post on Sherfield English Road with		
		an 89mm post and larger foundation is £250 (CATG		
		Contribution £187.50 / PC Contribution £62.50).		
		If works to replace the post in Sherfield English Road are agreed		
		they will be included in the works order to be issued in August		
		2021.		



6.	New Requests / Issues			
a)	Issue No: 13-21-3  Grimstead PC Request for Improved Village Speed Limit Terminal Signing on Long Drove	A request to improve the village speed limit terminal signing on Long Drove in East Grimstead (to match the approach taken in West Grimstead) has been received. The estimated cost of providing the standard village speed limit terminal gateway is £3500 without coloured surfacing or £5250 with coloured surfacing alongside the speed limit terminal sign.	The group debated this issue with there being no support for progressing with either the option that included the provision of coloured surfacing or a painted speed limit roundel. The group supported the provision of improved speed limit terminal signage at an estimated cost of £800 (CATG Contribution £600 / PC Contribution £200).  That the Area Board approves the allocation of £600 to allow this work to be undertaken.	Area Board
b)	Issue No: 13-21-5  Whiteparish PC Request for a replacement street nameplate at Ashmore Close	, , , , , , , , , , , , , , , , , , , ,	That the Area Board approves the allocation of £187.50 to allow this work to be undertaken.	Area Board
c)	Issue No: 13-21-6  Alderbury PC Request for the introduction of No Waiting At Any Time restrictions in Eyres Drive	The PC advises that parked vehicles are obstructing the narrow carriageway in Eyres Drive and restricting access for emergency and service vehicles and that the parking also creates a serious hazard for elderly pedestrians.  A site visit undertaken to Eyres Drive to observe the parking taking place indicated no particular issues with obstruction and based on that on site visit the introduction of NWAAT restrictions	The group agreed that before considering the introduction of waiting restrictions at this location that a letter should be sent to residents advising them of their responsibilities when parking on the public highway.	PS



	1	would appear to be uppeased by An alternative consists this	latter to be prepared to	
		would appear to be unnecessary. An alternative approach at this stage may be to send a letter to residents of Eyres Drive advising them of their responsibilities when parking on the public highway.	Letter to be prepared in conjunction with the PC and sent to residents of Eyres Drive.	
d)	Issue No: 13-21-8  Winterbourne PC Request for improvements to allotment access track on Down Barn Road	The PC have advised that the vehicular entrance to the allotment site off Down Barn Road is a steep un-made track of soil/stone and that the entrance has become progressively harder to use, especially for light motor vehicles, as the surface has become very uneven and loose stone causes vehicles to lose traction. The entrance to the allotments is also just outside the 30mph speed limit and steep banks reduce visibility for egressing the allotments.	The group discussed this matter and agreed to fund the undertaking of a topographical survey that would allow the design work to take place. The estimated cost of the topographical survey is £1500 (CATG Contribution £1,125 / PC Contribution £375).	
		The PC would like to see the surface of the access track upgrade to provide a permanent safe surface for vehicles to use. The PC would also like to extend the 30mph zone to include the allotment site entrance and the adjacent entrance to Windmill Ridge (a recently built property).	That the Area Board approves the allocation of £1,125 to allow this work to be undertaken.  Topographical survey to be	Area Board PS
		Improvements to the surface of the access track and well as potential visibility improvements could be considered at this location. Design work would only commence when scheme is made a Top 5 Priority. However, to enable design work to take place a topographical survey would need to be commissioned. This could be commissioned in advance of the scheme being made a Top 5 Priority. A quote to undertake the survey could be obtained and brought back to the next meeting of the group for a funding decision.	ordered.  CP stated that the PC would need to consider further whether they wished to pursue a speed limit assessment along the length of Down Barn Road and report back to the group in due course.	СР
		As per Wiltshire Council policy for a change to the terminal point of the 30mph speed limit to be considered the completion of a formal speed limit assessment along the full length of Down		



		Barn Road would need to be undertaken. The cost of		
		undertaking the speed limit assessment would be £2,500.		
e)	Issue No: <u>13-21-9</u>	The PC are seeking the installation of NAL sockets in Roman	That the Area Board approves the	Area
		Road, Ford, Church Road, Laverstock and The Portway, Old	allocation of £1,425 to allow this	Board
	Laverstock & Ford PC	Sarum to enable the deployment of a SID.	work to be undertaken.	
	Request for installation of NAL	• •		
	sockets at three locations to	The estimated cost of installing the NAL sockets at the locations		
	enable the deployment of SIDs	indicated would be £1,900 (CATG Contribution £1,425 / PC		
		Contribution £475).		
f)	Issue No: <u>13-21-10</u>	The PC have recently arranged for the installation of a new bus	RB stated that whilst the group	Area
		shelter in St. Thomas Way at a cost of £5864 and seeking a	wouldn't typically consider	Board
	Laverstock & Ford PC	contribution of £2705 towards those costs.	retrospective applications for	
	Installation of bus shelter in St.		funding, he acknowledged that the	
	Thomas Way	This request was originally to be considered by the Salisbury	request was only retrospective	
	,	CATG but due to the administrative boundary review this	because of the administrative	
		request now needs to be considered by this Southern Wiltshire	boundary review and as such was	
		CATG.	minded to support this application.	
			The group supported this	
		It should be noted that the group has previously agreed a	approach.	
		contribution towards the installation of a bus shelter in	арричини	
		Laverstock & Ford on The Portway outside of the Alabare	That the Area Board approves the	
		Centre. On this basis it would be appropriate to support this	allocation of £2705 as a	
		request.	retrospective contribution towards	
		10440011	the provision of the bus shelter.	
g)	Issue No: <u>13-21-12</u>	This issue has been transferred to the Southern Wiltshire CATG	The group discussed this matter	SC
		from the Amesbury CATG following the administrative boundary	and acknowledged that measures	
	Idmiston PC	review.	such as widening the road or	
	Speed limits on the A338 at		providing a widened footway sat	
	Porton	The PC advise that the speed limit approaching Porton Village	outside of the scope of the CATG	
		on the A338 in both directions is 50mph, which gives drivers	and should be taken up on a	
		insufficient time to reduce their speed to 30mph or below when	•	



entering the village and consequently endangers pedestrians on the narrow pavements, particularly at the Tidworth end of the village. The PC would like the speed limits on the A338 on approaches to the village to be reviewed, and a staggered reduction in speed limits introduced. For example, by extending the current 40mph limit which begins at the Earl of Normanton to the 30mph limit, as it makes little sense for the limit to change from 50mph to 40mph to 50mph to 30mph.

The Amesbury CATG declined to support funding a speed limit review at this location.

The Highways Engineer for the Amesbury CATG investigate advance signing options for the speed limit change Unfortunately the regulations do not permit the use of advance signing for speed limit changes and in fact state 'countdown signs giving advance indication of a speed limit are not prescribed and must not be used'. The Highways Engineer also checked visibility requirements for the 30mph speed limit signs terminal sing and they were found to meet the criteria on both approaches.

It is understood that the Amesbury CATG considered the potential submission of a substantive bid for the provision of widened footways or carriageway and the PC were advised that changes of that nature would sit outside of both the CATG and Substantive CATG processes and need to be taken forward on a strategic level.

Issue to be discussed at the meeting.

strategic level with the Transport Planning Team.

The PC are to consider whether they would wish to pursue the introduction of white gates at the speed limit terminals to further highlight the change in speed limit and report back to the group in due course. However, it should be noted that for white gates to be provided and be visible significant amounts of foliage/hedges would need to be removed to ensure their visibility to motorists.



h)	Issue No: <u>13-21-13</u> Idmiston PC	This issue has been transferred to the Southern Wiltshire CATG from the Amesbury CATG following the administrative boundary review.	The group supported this issue and asked that it be promoted into the Top 5 Priority Schemes to	PS
	East Gomeldon Road Railway Arch Signing Improvements	Safety concerns about the approach to the railway arch heading	allow design work to commence once the brief for the speed limit	
	Arch Signing improvements	south on East Gomeldon Road have been raised.	assessment (outlined at Item 4B) has been issued.	
		The Highways Engineer for the Amesbury CATG undertook a site visit to this location and observed that the current signing	nac scorrictuda.	
		and road markings are very worn and that there was scope to		
		reposition the signing to be more visible to traffic approaching the railway arch and enhance the road markings. However, as		
		some of the signs require illumination there would be electrical costs with any relocation of the signs.		
		The Amesbury CATG supported this issue, and that design work would commence once the scheme had been made a Top 5 Priority.		
		The scheme had yet to be made a Top 5 Priority by the Amesbury CATG. However, in line with the previous		
		considerations of this issue design work on the signing improvements would only commence when scheme is made a Top 5 Priority.		
i)	Issue No: <u>13-21-14</u>	This issue has been transferred to the Southern Wiltshire CATG from the Amesbury CATG following the administrative boundary	The group supported this issue and asked that it be promoted into	PS
	Idmiston PC	review.	the Top 5 Priority Schemes to	
	Idmiston Road, Porton Village Concealed Entrances Warning	The PC have requested the erection of concealed entrance	allow design work to commence once the investigation into the	
	Signs	warning signs for motorists entering Porton village from Idmiston	provision of a SID in The Borough,	
		village. There are accesses to a farm, the village hall, and residential properties at the top of the hill.	Downton (outlined at Item 4E) have been completed.	



The Highways Engineer for the Amesbury CATG has previously advised the PC that concealed entrance warning signs are not prescribed in the Traffic Sign Regulations & General Directions, which govern what signs can be erected on the public highway and in which circumstances they can be used.

The PC have requested further advice as to potential options for addressing this matter.

There are no signs that could be erected to warn motorists of traffic potentially accessing the road from a private entrance. The two closest signs would be a Farm Traffic warning sign and the general exclamation mark warning sign with a blind summit supplementary plate. Of these two signs the Farm Traffic sign is the one that may potentially be of benefiting providing. This sign is intended to warn motorists that they may see farm traffic in the road ahead – this might cause motorists to think that there is a farm access ahead. The blind summit sign would be inappropriate in this situation. The summit is not particularly blind, and it is not certain that such a sign would lead motorists to think that there are entrances ahead.

It may also be possible to provide a small worded sign saying village hall to alert motorists to the access to the village hall, albeit that siting such sign will be tricky given the lack of verge opposite the village hall in which one could be positioned. This could be investigated further if there was support for this option.

More generally, it should be noted that if local residents (or the farm owner) have concerns about the visibility of their vehicular accesses then there is as much onus upon them to make



		alterations to their land to improve visibility of their accesses as there is upon the council to introduce measures on the public highway to address their concerns. Measures that local residents could potentially consider include the erection of mirrors (which are permissible on private land and could easily		
		be accommodated at the access to the farm), reducing the height of hedges, boundary walls/fences or in some instances		
		the removal or trees/foliage/boundary walls.		
j)	Issue No: 13-21-15  Idmiston PC Request for Pedestrian Warning Sign on Gomeldon	This issue has been transferred to the Southern Wiltshire CATG from the Amesbury CATG following the administrative boundary review.  The PC have advised that there is a lack of a footway along the	That the Area Board approves the allocation of £366.75 to allow this work to be undertaken.	Area Board
	Road	length of Gomeldon Road from the junction with Winterslow Road, Porton. Parents with young children walk along the road to Gomeldon School, this is particularly dangerous where the road narrows near the junction with the lower road leading from the High Street Porton. The PC have requested the provision of a pedestrians in road warning sign below the existing road "Road Narrows" warning sign on Gomeldon Road to alert motorists to the presence of pedestrians in the road.		
		The provision of such a sign would be possible. However, because of a requirement for signs to be erected at a minimum height above ground level a larger post will need to be erected to accommodate both warnings. The estimated cost of providing the new post and additional warning sign would be £489 (CATG Contribution £366.75 / PC Contribution £122.25)		



7.	Closed Items			
a)	Issue No: 7134  Provision of cycle route directional signage from Bishopdown to Old Sarum	Works to provide the cycle route directional signage were completed in March 2021. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 13-19-4  Laverstock & Ford PC Junction of Green Lane and Roman Road Signing Improvements	Works completed in April 2021. Issue has been closed.	That the update is noted.	Area Board
c)	Issue No: 13-20-4  Grimstead PC Butterfurlong Road/Long Drove Signing and Lining Works	Works completed in March 2021. Issue has been closed.	That the update is noted.	Area Board
d)	Issue No: <u>13-20-6</u> Grimstead PC Street Nameplates – Various Locations	Works completed in March 2021. Issue has been closed.	That the update is noted.	Area Board
e)	Issue No: 13-20-10  Laverstock & Ford PC  Mynarski Close Footway Improvement	Works completed in August 2021. Issue has been closed.	That the update is noted.	Area Board



f)	Issue Nos: 13-20-11 / 13-20-12 Whiteparish PC Romsey Road / Green Close Solar Panel and Post for SID	Works completed in March 2021. Issue has been closed.	That the update is noted.	Area Board
g)	Issue No: 13-20-17  Whiteparish PC The Green – HGV Signing Improvements	Works completed in April 2021. Issue has been closed.	That the update is noted.	Area Board
h)	Issue No: 13-21-11  Various Parishes Installation of deer warning signs along the A345 from Salisbury to Amesbury	The originator of this request has asked for the installation of deer warning signs along the A345 from Salisbury to Amesbury. The request was submitted to Laverstock & Ford PC who supported the request for the provision of signs on the A345 with their parish boundary. However, this request would require the support of multiple PC's and CATGs to address.	The group declined to support this issue and asked that the originator of this issue is advised of this decision.  Issue is to be closed.	TD PS
	Callobary to 7 timescary	The originator of this request cites anecdotal evidence that many deer are hit and killed along the A345. Initial investigations with Wiltshire Council's Streetscene Team indicate that there has only been one report of a dead deer on the section A345 highlighted by the requestor in the last 18 months (to June 2021). In that case the dead deer was recorded to be at Stock Bottom in the Amesbury Community Area.  On this basis it would be difficult to recommend the provision of deer warning at this time, particularly in consideration of the Department for Transports requirement for local highway authorities to minimise sign clutter.		



i)	Laverstock & Ford PC The Portway Bus Shelter	Works completed in March 2021. Issue has been closed.	That the update is noted.	Area Board
8.	Other Items			
a)	Highway Maintenance Update	GA advised that carriageway resurfacing works had recently been completed in Marlborough Road, and would be undertaken in Cherry Orchard Lane, Hedley Davis Court and Blue Boar Row before the end of the current financial year.  GX advised that subject to confirmation of the highway's maintenance budget for the 2021/2022 financial year the following works are provisionally programmed to take place:  Carriageway Schemes:  Surface Dressing – A345 Beehive to Longhedge, A338 Winterbournes, C26 Common Road Whiteparish C44 Bowers Hill to Timberly Lane Redlynch and part of C336 Moot Lane Downton  Conventional Surfacing – Appletree Road / Orchard Road / Chalks Close Redlynch, Figsbury Road/Kingsbourne Close Winterbournes and A338 Winterbourne Roundabout to West Gomeldon	That the update is noted.	Area Board



		Footways:  Conventional Surfacing – South part of Saxonleas Winterslow, South of Fox and Goose Coombe Bissett and top of Bowers Hill Redlynch.	
		Slurry Seal – East Gomeldon Road East Gomeldon (workscompleted), bottom of Bowers Hill Redlynch (works completed), The Triangle Whiteparish, School Road Nomansland, Tinneys Close Redlynch, The Ridge Redlynch (Pineview Close to County Boundary, St Birinus Road to Ridgeside Gardens and Morgans Vale Road past the shops), Old Southampton Road Alderbury (both sides from the post office to Grimstead Road junction), Kingsbourne Close Winterbournes and A338 Bodenham Dual Carriageway to Britford.	
9.	Date of Next Meeting:	17 <sup>th</sup> November 2021	



## 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.
- 2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Southern Wiltshire Area Board will have a remaining highways funding baslance of £12,436.25 in the CATG allocation available for the 2020/2021 financial year.

# 3. Legal Implications

3.1. There are no specific legal implications related to this report.

## 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

There are no specific safeguarding implications related to this report.